**Fixed Account Plus and Fixed Interest Fund Information**

If you open your new account with either Fidelity or TIAA (the TIAA “Do it yourself” approach), then remember that:

**For Currently Employed Participants**

*If you are currently employed* by the Commonwealth and hold assets in VALIC’s Fixed Account Plus and/or the Fixed Interest Option, then you can only transfer these assets to your new Provider account over a five-year period.

These assets **cannot** be transferred to another Provider in a single sum.

To transfer the Fixed Account Plus/Fixed Interest Option assets, you must:

* **Call VALIC** client care center and speak to a Retirement Education Center representative: 800 448 24542
* **Request two forms** (Transfer/Rollover out form and a Systematic Withdrawal form which is only required if you have assets in the fixed investment that is limited to 20% per year for transfers)
* **Send both forms** to VALIC for processing

Forms must be in good order for processing and ***received by VALIC*** no later than October 11, 2019.

**For Formerly Employed Participants**

*If you have terminated employment* with the Commonwealth, then you can ***fully liquidate*** and transfer your ORP assets from VALIC’s Fixed Account Plus and the Fixed Interest Option to your new Provider account at once, in a single sum.